



**Viet Nam National University Ho Chi Minh City**  
**University of Economics and Law**

**Letter of Explanation about Education & Grading System**

Ho Chi Minh City, 25<sup>th</sup> May 2018

To whom it may concern,

On behalf of the Rector of University of Economics and Law (UEL), the Office of Academic Affairs issues this document as an official explanation about some facts in education and grading system at University of Economics and Law (UEL):

**1. Program and Degree**

- **Degree:** Bachelor of Economics, Bachelor of Law, Bachelor of Business Administration
- **Program:** a regular, fulltime student at UEL is required to take 4-year (8-semester) training program in order to finish his/her undergraduate study. When the student has successfully completed all the required credits and his/her graduation thesis or specific subjects.

**2. Grading system**

The grading scale is currently used at UEL is 10. There is a related term in educational regulation which is promulgated by Viet Nam National University Ho Chi Minh City (VNUHCM) (17<sup>th</sup> term). Therefore, basing on the grading scale 10, our student GPA can be converted to grading scale 4 as follow:

Rank	Grading scale 10	Grading scale 4 (for reference)	
		Numeric	Character
Excellence	Equal to or above 9	4.0	A+
Very Good	Equal to or above 8 but below 9	3.5	A
Good	Equal to or above 7 but below 8	3.0	B+
Rather Good	Equal to or above 6 but below 7	2.5	B
Fair	Equal to or above 5 but below 6	2.0	C
Weak	Equal to or above 4 but below 5	1.5	D+
Poor	Equal to or above 3 but below 4	1.0	D
	Below 3	0.0	F

**3. Transcript**

- **Credit:** Courses are measured in credits. One credit is equal to 15 class hours of studying theories or 30 class hours of practices. Each class hour lasts for 50 minutes. Students are required to spend at least 30 hours of self-study to prepare for one credit.
- **GPA:** For each course, a student at UEL is given up from 2 to 3 exams to pass (mid-term, final exam) with different percentage which contribute to final score of a subject (20/20/60; 20/80; 40/60). If he/she cannot receive the score 5 or above, he/she will have to retake this course.
- GPA is calculated as the weighted average of the highest scores of all courses taken.

Should you have any further question about education and grading system in UEL, please do not hesitate to contact our office (Office of Academic Affairs – University of Economics and Law – Block 3 Linh Xuan Ward, Thu Duc District, Ho Chi Minh City – Tel 028.37244.555, email: [phongdaotao@uel.edu.vn](mailto:phongdaotao@uel.edu.vn)).

Sincerely,



Cù Xuân Tiên

Deputy Head - Office of Academic Affairs